

REGULAR COUNCIL MEETING
July 16, 2024
CITY HALL
121 S. MERIDIAN

Mayor Truman called the council meeting to order at 7:00 p.m. with the following members present: Ronald Colbert, Robert Wilson, Clint Bass, Ben Anderson, Gina Gregory, Dale Kerstetter, Chris Evans and Matt Stamm.

Members Absent: None

Staff Present: Lloyd Newman, Public Safety Director
 Neal Owings, Parks and Public Building Director
 Clint Miller, Finance Director
 Barry Arbuckle, City Attorney
 Gage Scheer, City Engineer
 Kristi Carrithers, City Clerk/HR Director
 Brent Clark, City Administrator

Press present: Ark Valley News

APPROVAL OF AGENDA

Stamm made a motion to approve the agenda as presented. Evans seconded the motion. Vote: Aye unanimous Motion carried.

ADMINISTRATION AGENDA –

JULY 2, 2024, CITY COUNCIL MINUTES-

Gregory moved to approve the minutes of the July 2, 2024, City Council meeting as presented, seconded by Evans. Vote Aye: unanimous Motion Carried.

PRESENTATIONS/PROCLAMATIONS –

PARK AND RECREATION PROFESSIONALS' DAY PROCLAMATION

Mayor Truman read a proclamation declaring July 19, 2024, as Park and Recreation Professionals Day for the City of Valley Center. He offered his Thanks to Parks and Public Buildings Director Owings and his staff for all they do.

PUBLIC FORUM –

Michael Miller, 650 Scott St. addressed Council with comments about the 2025 budget. He felt that the possible cuts to the parks and public buildings should be shared by all departments. He also pointed out that due to house valuations increasing, property taxes have continued to go up.

APPOINTMENTS –

LEAGUE OF KANSAS MUNICIPALITIES CONFERENCE DELEGATES

City Clerk Carrithers stated that the LKM conference is in Wichita this year. Valley Center can designate 2 voting delegates and 2 alternate delegates. Mayor Truman and Councilmember Colbert are planning on attending. Gregory also stated that she will attend the conference.

Gregory moved to approve – Ronald Colbert and James Truman -Voting Delegates and Brent Clark and Kristi Carrithers – Alternate Delegates for the League of Kansas Municipalities Conference. Seconded by Kerstetter. Vote yea: unanimous. Motion carried.

OLD BUSINESS –

A. ORDINANCE 1407-24: ALCOHOL COMMON CONSUPTION AREA

City Administrator Clark presented for 2nd reading and final approval Ordinance 1407-24 establishing an alcohol common consumption area during the annual fall fest. Clark did state that the wording in Section 2-C was removed.

Stamm moved to approve Ordinance 1407-24 establishing an Alcohol Common consumption area during fall fest for 2nd reading. Motion seconded by Evans. Vote Yea: Unanimous. Motion carried.

B. ACCEPTANCE OF BID FOR GOFF DRAINAGE CONCRETE FLUME

Administrator Clark presented the bids for the concrete drainage flume. All bids were for a specific design. The lowest qualified bid of \$26,706.00 was received from Class Alpha Services. Kerstetter verified that work would be done this summer.

Kerstetter moved to accept bid from Class Alpha Services for concrete flume in amount not to exceed \$26,706.00. Motion seconded by Wilson. Vote Yea: Unanimous. Motion carried.

NEW BUSINESS-

A. 2023 FINANCIAL AUDIT REPORT:

Sean Gordon with Gordon CPA presented the findings from the 2023 Financial audit. He stated that the city received the highest rating. He explained that pages 1-3 are the independent audit report. Page 4 is a finance summary, with pages 5-12 having notes on city finances. Details and breakout of funds can be found on pages 13-40. Gordon stated that they have no recommendation for the governing body.

Kerstetter moved to accept and file the audit report of the 2023 finances, seconded by Stamm. Vote yea: unanimous. Motion carried.

B. DISCUSSION OF GOLF CART ORDINANCE:

City Attorney Arbuckle and Public Safety Director Newman led discussion regarding potential changes to golf cart ordinance. The sample ordinance presented authorizes work-site utility vehicles, micro utility trucks and golf carts to be used within the city limits. ATVs would remain prohibited. It was proposed to issue a larger tag to be attached to the utility vehicle or golf cart and then issue stickers each year for renewal. This would allow police officers to quickly see the tags quickly. Discussion was also held regarding registration fees, penalties and tag transfers. Although no formal action was taken, the consensus was to keep the fees low, but cover the costs, increase fines with each infraction incurred by an individual and to allow a tag to be transferred to replacement vehicle for registered owner, but not new owner.

C. APPROVAL OF PURCHASE OF WWTP INFLUENT PUMP:

City Administrator Clark presented three bids for a replacement WWTP influent pump. This pump would be placed in storage as a replacement in the event of a future failure. This cost will be taken from the equipment line item within the sewer budget. The low bid was received from B & B Electric Motor Company.

Wilson moved to accept and award bid to B & B Electric Motor Company for a sewer pump in the amount of \$13,615.00. Motion seconded by Bass. Vote Aye: unanimous. Motion carried

D. KDOT SUPPLEMENTAL AGREEMENT #1:

City Administrator Clark presented supplemental agreement #1, with KDOT. The agreement reflects a change in the Letting Date for the Seneca Street Reconstruction Project. The date will be no later than six months after August 2025.

Anderson moved to approve Supplemental Agreement #1 with Kansas Department of Transportation for Seneca Street project and authorize Mayor or City Administrator to sign. Motion seconded by Bass. Vote Aye: unanimous. Motion carried

E. CIP PRESENTATION AND DISCUSSION

Finance Director Miller presented the Capital Improvement Plan for years 2024-2033. Miller highlighted the project changes made. A listing of changes can be found on page 3 of the CIP. Miller requested Council approve CIP through FY 2033.

Bass moved to adopt Capital Improvement Plan for FY 2024-2033. Seconded by Stamm. Vote Yea: unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – JULY 16, 2024
- B. TREASURER’S REPORT – JUNE 2024
- C. CHECK RECONCILIATION – JUNE 2024
- D. REVENUE AND EXPENSE REPORT – JUNE 2024
- E. PLANNING AND ZONING BOARD MINUTES – JUNE 25, 2024

Kerstetter moved, seconded by Gregory to approve the Consent Agenda as presented. Vote Aye: Unanimous. Motion carried.

STAFF REPORTS

PARKS AND PUBLIC BUILDINGS DIRECTOR OWINGS

Stated that electrical work has begun on the city welcome sign at Ford and Broadway. He also stated that the splash pad will need to be shut down for a few days to have a pressure valve installed.

CITY ENGINEER SCHEER

Work on the south Meridian project will begin later next week. Traffic will be reduced to one lane in each direction. An information meeting regarding the project was held prior to tonight’s City Council Meeting with several residents attending.

CITY CLERK/HR DIRECTOR CARRITHERS

Reported that staff has met with IMA regarding employee insurance and benefits for 2025. The safety committee also met with the workman’s comp safety auditor, and the city will again receive the “gold” star for safety practices.

CITY ADMINISTRATOR CLARK

Announced that Kyle Fiedler has accepted the Community Development Director position. He is currently the City Administrator for North Newton. His first day will be August 5th.

GOVERNING BODY REPORTS- NONE

Stamm moved to adjourn, second by Kerstetter. Vote Aye: Unanimous.

ADJOURN -

The meeting adjourned at 8:24 PM.

Kristi Carrithers, City Clerk/HR Director

